

2016-17 Healthy Food Certification Documentation

DISTRICTS REQUIRED TO SUBMIT FOOD AND BEVERAGE LISTS

All districts participating in Healthy Food Certification (HFC) for school year 2015-16 under Section 10-215f of the Connecticut General Statutes must complete the online *HFC Compliance Form* by **November 30, 2016**. This online form is accessed from the Connecticut State Department of Education's (CSDE) [HFC Documentation Forms](#) Web page.

In addition to the *HFC Compliance Form*, the selected school districts on page 2 must submit lists of foods and beverages sold to students from all sources in the district, for the 2016-17 school year. These lists must be e-mailed to the CSDE. For instructions on submitting the lists, see page 4 of the CSDE's handout, [Guidance for HFC Documentation](#).

The lists must include cafeteria sales, vending machines, school stores, kiosks, concession stands, other school-based enterprises, and any other sources of food and beverage sales to students, e.g., culinary arts programs, family and consumer sciences classes, afterschool programs, and recipient schools under interschool agreements. Include lists of fundraisers ONLY if they are **not** sold at exempted events occurring after the school day or on weekends. For more information, see [Food and Beverage Requirements for Fundraisers](#).

Submit one list of foods and beverages for each area of food sales for the entire district, e.g., one list for all cafeteria a la carte sales in the district and one list for all vending machine sales in the district. Do not submit a separate list of items for each individual school.

The CSDE strongly encourages districts to simplify the documentation process by printing the appropriate sections of the CSDE's [List of Acceptable Food and Beverages](#), highlighting all items sold to students in each area (e.g., cafeteria, vending machines, and school stores), and attaching to the appropriate CSDE form. The CSDE documentation forms are available on the [HFC Documentation Forms](#) Web page. For more information on completing the documentation materials, see [Guidance for Documenting Compliance with Healthy Food Certification](#).

Complete the online *Healthy Food Certification Compliance Form* and **e-mail** all required documentation by **November 30** to susan.fiore@ct.gov.



For information on HFC, visit the Connecticut State Department of Education's [HFC](#) Web page or contact Susan S. Fiore, M.S., R.D., Nutrition Education Coordinator, Connecticut State Department of Education, Bureau of Health/Nutrition, Family Services and Adult Education, 25 Industrial Park Road, Middletown, CT 06457, 860-807-2075, susan.fiore@ct.gov.

This handout is available at www.sde.ct.gov/sde/lib/sde/pdf/deps/nutrition/hfc/hfcdoc/requireddistricts.pdf.

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Districts Required to Submit Food and Beverage Lists, continued

The districts listed below must submit food and beverage lists because they are scheduled for a state review of the National School Lunch Program (NSLP) in the current school year or are implementing HFC for the first time this year. Documentation must also be submitted for any **recipient schools under interschool agreements** that have agreed to participate in HFC.

If your district is not on the list below, do NOT submit any food and beverage lists. However, you MUST still submit the online HFC Compliance Form.

| DISTRICTS REQUIRED TO SUBMIT FOOD AND BEVERAGE LISTS FOR SCHOOL YEAR 2016-17 | | | |
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| <i>This list is subject to change pending revisions to the CSDE Administrative Review Schedule.</i> | | | |
| Sponsor Number | School District or School | Sponsor Number | School District or School |
| 24400 | ACES | 10200 | North Stonington Public Schools |
| Interschool Agreement | ACES Thomas Edison Middle School (Meriden Public Schools) | Interschool Agreement | Side by Side Community School (Norwalk Public Schools) |
| 28500 | Achievement First Bridgeport Academy | 28300 | Park City Prep Charter School (Bridgeport) |
| 27900 | Amistad Academy | 11100 | Plymouth Public Schools |
| 01100 | Bloomfield Public Schools | 11200 | Pomfret Public Schools |
| 29000 | Brass City Charter School (Waterbury) | 21200 | Regional District 12 (Bridgewater, Roxbury, Washington) * |
| 02600 | Chester Public Schools | 21400 | Regional District 14 (Bethlehem, Woodbury) * |
| 02800 | Colchester Public Schools | | Regional District 15 (Middlebury, Southbury) |
| 03600 | Deep River Public Schools | 21700 | Region District 17 (Haddam, Killingworth) * |
| 03700 | Derby Public Schools | 21800 | Regional District 18 (Lyme, Old Lyme) |
| 25300 | EASTCONN <i>(including interschool agreement below)</i> | 12400 | Seymour Public Schools |
| Interschool Agreement | Scotland Elementary School (EASTCONN) | 12800 | Simsbury Public Schools |
| 28100 | Elm City College Preparatory (New Haven) | 13200 | South Windsor Public Schools |
| 05600 | Granby Public Schools | 28200 | Stamford Academy Charter School (Stamford) |
| 05800 | Griswold Public Schools | 13500 | Stamford Public Schools |
| 06300 | Hampton Public Schools | 26900 | The Bridge Academy Charter School (Bridgeport) |
| 06700 | Hebron Public Schools | Interschool Agreement | The Learning Center at East Hampton High School (East Hampton Public Schools) * |
| 28600 | Highville Charter School (New Haven) | 27800 | Trailblazers Academy (Stamford) |
| 26400 | Integrated Day Charter School (Norwich) * | 14800 | Wallingford Public Schools * |
| 06800 | Kent Center School | 15500 | West Hartford Public Schools |
| 07100 | Lebanon Public Schools | 15600 | West Haven Public Schools |
| 07200 | Ledyard Public Schools | 15400 | Westbrook Public Schools |
| 07400 | Litchfield Public Schools | 29300 | Windham Charter School (Willimantic) * |
| 28000 | New Beginnings Family Academy Charter School (Bridgeport) | 16300 | Windham Public Schools |
| 08900 | New Britain Public Schools <i>(including interschool agreement below)</i> | 16400 | Windsor Public Schools <i>(including interschool agreements below)</i> |
| Interschool Agreement | CREC Medical Professions and Teachers Preparation Academy (New Britain Public Schools) | Interschool Agreement | CREC Academy of Aerospace & Engineering, Bloomfield (Windsor Public Schools) |
| 09200 | New Hartford Public Schools | Interschool Agreement | CREC Metropolitan Learning Center (MLC) School, Bloomfield (Windsor Public Schools) |
| 09800 | Norfolk Public Schools | Interschool Agreement | CREC Museum Academy, Bloomfield (Windsor Public Schools) |
| 09900 | North Branford Public Schools * | Interschool Agreement | Side by Side Community School (Norwalk Public Schools) |
| * New HFC district for school year 2016-17 | | | |